



NASA Dryden Flight Research Center  
PROCUREMENT QUALITY REQUIREMENTS



**ATTACHMENT Q-1**  
**SOURCE INSPECTION AND/OR TEST IS REQUIRED BY NASA QUALITY REPRESENTATIVE**

1. Articles and materials ordered by this contract are subject to NASA Quality inspection or test at the Contractor facility prior to delivery. Contact your NASA Buyer for the name and phone number of your NASA Quality Assurance Representative (QAR). The NASA QAR will provide a list of the mandatory inspection points (MIP) or test requirements for this contract. Do not start work on this order until the mandatory inspection points are established and understood. Verification of material or properties may be the first MIP.

The Contractor shall notify NASA QAR at least 2 work days prior to completion of work requiring NASA inspection or test. A seven work day notification is required prior to the completion on the work requiring NASA QA inspection when the facility is out of the commuting area of NASA DFRC. The NASA mandatory inspection points were established at contract award. The advance notice is to permit the NASA QAR adequate scheduling of required contractual inspection and/or testing at the Contractor facility or other site as applicable. At the time of such source inspection and/or test by NASA QAR, the Contractor shall provide the NASA representative with verifiable quality evidence to assure that the items meet the requirements of the contract.

2. The source inspection and/or test provided herein shall not constitute final acceptance of the items unless it is specifically stated in contract documents that final acceptance by NASA QAR will be performed at the Contractor facility.
3. Each shipment against this contract shall include objective evidence that NASA QAR has completed source inspection or test prior to shipment from the contractors facility or site as applicable .
4. Please contact one of these individuals to schedule a visit of a NASA Quality Assurance Representative.

Steve Wildes  
SQ Quality Assurance Branch Chief  
At 1 661 276 3620  
E Mail [Steven.L.Wildes@nasa.gov](mailto:Steven.L.Wildes@nasa.gov)

Gary May  
SQ Procurement Quality Assurance  
At 1 661 276 7498 Mobile 1 661 816 7752  
E Mail [Gary.R.May@nasa.gov](mailto:Gary.R.May@nasa.gov)

END OF Q-1



NASA Dryden Flight Research Center  
PROCUREMENT QUALITY REQUIREMENTS



//Signed//

Approved

Gary May

Q-1 (6-07)



NASA Dryden Flight Research Center  
PROCUREMENT QUALITY REQUIREMENTS



**ATTACHMENT Q-4**  
**CERTIFICATE OF CONFORMANCE (PRODUCER)**

Two (2) copies of the certificate of conformance shall be completed by the contractor and returned to NASA DFRC. Copies of certificates shall be signed by an authorized officer or quality representative of the contractor. Nothing in this certificate shall be deemed to modify or limit any representation, warranties, or commitments made elsewhere or in any way affect the obligation of the Contractor to perform strictly in accordance with the provisions of this procurement.

**CERTIFICATE OF CONFORMANCE**

Date \_\_\_\_\_

To: NASA DFRC

PO Box 273, Edwards, Ca. 93523-5000

Reference: NASA DFRC Procurement No. \_\_\_\_\_

Item No(s) \_\_\_\_\_

*Contractor hereby certifies as follows:*

1. All articles, materials and services furnished against the above referenced procurement were produced and processed in conformance with all applicable specifications, standards, drawings, and other controlling documents. All required inspections, demonstrations and tests have been successfully completed and serviceability is verified.
2. All processes required in the production of articles and materials furnished against this procurement are performed by personnel specifically qualified or certified.
3. The items in this shipment have not been previously submitted to NASA DFRC .  
Previously item returned to the contractor as "defective" or "not acceptable", are not acceptable to NASA DFRC.

Contractor \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

END OF Q-4

Approved

Gary May



NASA Dryden Flight Research Center  
**PROCUREMENT QUALITY REQUIREMENTS**



Q-4 (11/97)



NASA Dryden Flight Research Center  
**PROCUREMENT QUALITY REQUIREMENTS**



**ATTACHMENT Q-8**  
**INSPECTIONS AND TEST DATA REQUIREMENTS**

1. The contractor shall perform all required inspections and tests to ensure that all articles and materials conform to contract requirements and applicable drawings and specifications. Such inspections and tests shall encompass the receiving, processing, fabrication, assembly, end-item and shipping phases.
2. The Contractor is responsible for all inspections and test data. This responsibility shall not affect any rights of NASA, DFRC, or a designated Government agency for any surveillance, source or other inspection. The Contractor shall be responsible for providing adequate personnel, methods and equipment to perform all inspections and tests to assure that articles and materials meet the requirements of the contract.
3. Inspection and test data requirements are the responsibility of the Contractor. The Contractor shall prepare and maintain records and data of all inspections and tests performed. Such records and data shall be appropriate for the type, scope and significance of the inspection or test performed and in sufficient detail and extent to provide for complete verification and evaluation of the operation.

When specified in contract documents, each article or material shipped against this contract shall be accompanied by copies of required inspection and test data to provide evidence of compliance with contract requirements.

All inspection and test data shall be verified by the Contractor's inspection/quality organization by use of signature or quality stamp and dating. In those cases where a formal inspection/quality organization is not in existence at the Contractor facility, the verification of inspection and test data shall be provided by a signature of an authorized official of the Contractor, accompanied by the date of such verification.

END OF Q-8

Approved

Gary May

Q-8 (12-97)



NASA Dryden Flight Research Center  
**PROCUREMENT QUALITY REQUIREMENTS**



**ATTACHMENT Q-10  
VERIFICATION OF SERVICEABILITY**

Articles and materials delivered under the provisions of this contract shall be accompanied by a tag, label, certificate or similar instrument stating that the specific concerned articles and materials are serviceable.

Such tag, label, certificate or instrument shall be verified by the contractor inspection/quality organization by means of a signature and/or quality stamp, and shall be dated. In those cases where a formal inspection/quality organization does not exist at the contractor facility, the required verification of serviceability shall be provided by the signature, date signed and title of an authorized official of the contractor.

Definition: "Serviceable" is defined as that condition wherein articles and materials have been produced and processed in conformance with all applicable design, fabrication, operational and quality requirements, and all required inspections and tests have been successfully completed.

Articles stored for more than three (3) years shall require a visual inspection for damage or evidence of leakage and a functional and operational check.

END OF Q-10

*Gary May*

Signed

Approved  
Q-10 (11-97)